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**EEB Evaluation Committee Monthly Meeting**

Monday March 7, 2016 – 10:00-11:30am

Department of Energy and Environmental Protection – Public Utilities Regulatory Authority, Commissioner's Conference Room, OCC, 10 Franklin Sq., New Britain, CT

Meeting Materials in Box folder: <https://app.box.com/s/exhaksag8ufkjxzpfjb3e7kdjh3v9qps>

NOTE: MEETING TO BE FOLLOWED BY 3 RESIDENTIAL PRESENTATIONS: R32, R33, R154 (11:45-1:45)

Call-In Number: 712/432-1680 Code 624802#

WEBINAR ACCESS: [www.join.me/SkumatzEconomics](http://www.join.me/SkumatzEconomics)

**DRAFT AGENDA**

1. Public Comment
2. Discussion of Notes from previous meeting provided, interim calls, and e-votes. (not Approval of Minutes). Lisa provides notes with votes for information purposes only. **5 min**
3. Non-Project Updates and Issues: 2**5 min**
	1. Review Thursday report and highlights;
		* Schedule of reports to review & upcoming reports – Note also meeting following this one including 3 residential presentations.
		* Review of interim votes and meetings – 2 interim calls / meetings; 4 interim e-votes, approving SERA invoice (Dec & Jan), C1630, C1639, and 2/26 memo on evaluation projects / budget, “fundamental” designation, and administrator budget.
	2. Invoices from SERA – Discussion / votes (Total for February); for vote or e-vote; Dec and Jan invoices approved by e-vote.
	3. Legislative report – preparing draft for early / mid-March
	4. Other items – reminder of upcoming NEEP & other workshops (some info circulated)
	5. Select dates – Need doodle poll – conducted SERA team presentation on impact evaluation training for committee. Other proposed upcoming SERA Team workshops for committee on Sampling & Surveys, and NEIs. Dates doodle poll.
	6. Remaining Technical meetings/ presentations to be scheduled: R4Plus. Other.
4. Discussion of Projects / Status (and data) – *see Gantt & Project summaries* **35 min**
	1. Walk-though of Projects / Monthly Status Report – focus on “changes” and status of new projects (including NEEP); update on results of call / meeting on “new” steps for projects
		* Scott’s Projects – focus on Gantt
		* Lori’s Projects – focus on next projects/ memo
		* Lisa’s Projects – focus on Gantt
5. New Residential and Commercial Contracts Progress / Update **20 min**
6. Evaluation Plan Status / Memos **10 min**
7. Other items –

\*\*\* Supporting Materials in Box folder and attached, including:

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| * Updated Gantt Chart & Project Status Summary
* E-votes / call notes
* Invoices
 | * 2/26 memo
* Latest Thursday report
* Memo from Lewis on Com’l projects
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